



## 2023 – 2024 Student Campus Packet

1. Welcome Letter
2. Acknowledgement of Parent/Student Handbook (Please turn this in to the office)
3. Calendar
4. Dress Code
5. Drop Off, Pick Up, and Dismissal
6. MySchoolBucks Letter
7. Sugar Free Policy
8. Nut Free Policy
9. School Meals

If you have any questions always feel free to call or email the office. We are happy to answer any questions you might have.

Office Phone

(469) 707-3505

Mrs. Jessica Sebastian, Office Assistant

[jsebastian@ptaaschool.org](mailto:jsebastian@ptaaschool.org)

Mrs. Betty Hastings, Principal

[bhastings@ptaaschool.org](mailto:bhastings@ptaaschool.org)



# Pioneer Technology & Arts Academy

Royse City Elementary  
K – 2nd Grade

3200 S FM 548  
Royse City, TX  
75189

Home of the Panthers!

(469) 707-3505

[bhastings@ptaaschool.org](mailto:bhastings@ptaaschool.org)

School Website:

<https://www.ptaaroysecity.com/>

Breakfast is at 7:15am  
School begins at 8:00am

Dismissal  
K – 3:15pm  
1<sup>st</sup> – 3:25pm  
2<sup>nd</sup> – 3:35pm

**Mrs. Hastings MEd**  
*Principal*

“Excellence is not  
being the best; it is  
doing your best.”

Panther Parents,

On behalf of the staff at PTAA Royse City Elementary, I am happy to welcome you to the 2023-2024 school year! I hope you are enjoying your summer so far. We are looking forward to a productive partnership with you to ensure our children can achieve their highest potential. We also know that to be successful in school, our children need support from both the home and school. A strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities. We ask that you guide and support your child's learning by ensuring that he/she:

1. Attends school daily and arrives on time, ready for the day's learning experience
2. Completes all homework assignments given by teachers
3. Reads daily to develop a love for reading and to improve literacy skills
4. Shares school experiences with you so that you are aware of his/her school life
5. Informs you if he/she needs additional support in any area or subject
6. Knows that you expect him/her to succeed in school and go on to college

If your student has not been assessed with RENAISSANCE we ask that you give the office a call in order to have them tested for this up coming school year, especially Kindergarteners. The test should take about 30 minutes. We are doing both Reading and Math testing for all grades except for Kindergarten. Please bring a pair of wired headphones (NOT Bluetooth).

Meet the Teacher Night is on August 10<sup>th</sup>. Come meet your student's teacher! This will provide time to drop off school supplies, pick up schedules, and walk through with your child. Those who purchased through the online school store, **EPI**, your supplies will be on your student's desk. **DO NOT** wait until the first day of school. We would like everything to be set up for your student when they arrive on that first day.

First day of school, Monday, August 14<sup>th</sup> at 8:00am sharp. You may walk your student to class on this day; however, we do ask that you come a little early and not stay for any length of time, this way we can start class.

Uniforms such as vest, ties, and spirit shirts may be bought at the Royse City campus in our Panther's Den. All other uniforms can be bought through our French Toast store. This link will take you directly to our Royse City store through French Toast. Everything will be shipped to you, not the school.

Pioneer Technology & Arts Academy Royse City – Royse City, TX is the name of the school and the code is QS621AC. **This is for the Royse City Elementary Campus only.**

<https://www.frenchtoast.com/schoolbox/schools/pioneer-technology-arts-academy-royse-city-QS621AC>

The office will be open from 9:00am – 3:pm Monday – Thursday and the Panther’s Den will be open as well.

Please consider joining our school’s PTA program as our students can greatly benefit from your involvement and contributions to the school’s program and its operations.

These are just a few of the activities:

1. Car Pick Up and Drop Off
2. Reading with students who need extra help
3. School-wide Events (ex. Field Day, Class Parties, Christmas Concert)

We have a campus website, [ptaaroysecity.com](http://ptaaroysecity.com), where you can find a copy of the following:

- School Calendar
- Supply Lists
- Dress Code
- Monthly Lunch Menu
- And more!

It is also being updated regularly as information becomes available.

We are a Sugar Free and Nut Free school; we have students and staff that are HIGHLY allergic to any kind of nuts, especially peanuts. We take this seriously and expect our parents to do the same.

If you have any questions about the expectations, please feel free to contact me or to discuss them with your child’s teacher. Please review the PTAA Royse City Elementary Student/Parent Handbook. It can be accessed on our campus website under Family Resources. It is very important that you and your child are fully informed regarding standards related to appropriate behavior for a safe and productive school year.

The wonderful Royse City Elementary Staff and I feel privileged to be a part of this school family. We thank you for your support and look forward to meeting you and your student. We will be sending out additional information as it becomes available.

Enjoy the rest of your summer,

Mrs. Hastings

[bhastings@ptaaschool.org](mailto:bhastings@ptaaschool.org)

Web: [ptaaroysecity.com](http://ptaaroysecity.com)

(469 )707-3505



**Acknowledgement of Parent/Student Handbook and Student Code of Conduct**

The Parent/Student Handbook and Student Code of Conduct can be found on our campus website [www.ptaaroysecity.com](http://www.ptaaroysecity.com)

My signature below acknowledges that PTAA has made its Parent/Student Handbook and Code of Conduct available to me; that I have been given notice of the rules, responsibilities, and consequences outlined in the Student Code of Conduct; that I have been informed that when my child is enrolled in PTAA, all information herein is applicable to me, my child, and all school staff and I have expressed intent to review this Handbook and the Student Code of Conduct contained within and to abide thereby.

Printed Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_



# PTAA Royse City Elementary 2023-2024 SCHOOL CALENDAR

JULY 2023						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 4... 4th July Holiday/Campus Closed  
 July 3-14... PTAA CLOSED ADMIN Break  
 July 31... New Teacher/Staff Orientation

AUGUST 2023						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug 1... New Teacher/Staff Orientation  
 Aug 2-11... Teacher In Service/PD Days  
 Aug 14... First Day for all Students

SEPTEMBER 2023						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept 1... No School for Students/Teachers  
 Sept 4... No School Holiday/Labor Day  
 Sept 21/25... End of 1<sup>st</sup> 6 Weeks/Start of 2<sup>nd</sup> 6 Weeks  
 Sept 22... PD Day/ NO STUDENTS  
 Sept 29... Report Cards Posted Online

OCTOBER 2023						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct 6... PD Day/ NO STUDENTS  
 Oct 18... NO SCHOOL/ Parent Conferences  
 Oct 19... Fair Day  
 Oct 20... No School for Students/Teachers

NOVEMBER 2023						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov 3/8... End of 2<sup>nd</sup> 6 Weeks/Start 3<sup>rd</sup> 6 Weeks  
 Nov 17... PD Day/ NO STUDENTS  
 Nov 21-25... THANKSGIVING BREAK  
 Nov 10... Report Cards Posted Online

DECEMBER 2023						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 5-14... EOC Rereads  
 Dec 20... Early Dismissal/End of 3<sup>rd</sup> 6 Weeks  
 Dec 21-29... SCHOOL CLOSED/WINTER BREAK

JANUARY 2024						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan 1-2... School Closed/WINTER BREAK  
 Jan 3... PD Day/NO STUDENTS  
 Jan 4... Start of 4<sup>th</sup> 6 Weeks  
 Jan 12... Report Cards Posted Online  
 Jan 15... School Holiday/MLK Day  
 Jan 26... PD Day/NO STUDENTS

FEBRUARY 2024						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Feb 2... No School for Students/Teachers  
 Feb 15/19... End of 4<sup>th</sup> 6 Weeks/Start 5<sup>th</sup> 6 Weeks  
 Feb 16... NO SCHOOL/Parent Conferences  
 Feb 23... Report Cards Posted Online

MARCH 2024						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March 8... No School for Students/Teachers  
 March 11-15 School Closed/SPRING BREAK  
 March 22... PD Day/NO STUDENTS  
 March 25-April 26... All 2 Testing

APRIL 2024						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April 5... NO SCHOOL/PD Day  
 April 9-30... STAAR Testing  
 April 12/15... End of 5<sup>th</sup> 6 Weeks/Start of 6<sup>th</sup> 6 Weeks  
 April 19... Report Cards Posted Online  
 April 26... No School/Bad Weather Make Up

MAY 2024						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 1-3... STAAR Testing  
 May 17... No School/Weather Make Up  
 May 23... Last Day: Early Dismissal/End of 6<sup>th</sup> 6 Weeks  
 May 24... Last Day for Teachers  
 May 27... Campus Closed/Memorial Day  
 May 31... Report Cards Posted Online

JUNE 2024						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June 3-27... Summer School  
 June 18-20... EOC Rereads

New Teacher Days- 189  
 Returning Teacher Days- 187  
 Beginning/Ending of a 6 Weeks

Hours: 7:50-3:30  
 Semester 1= 80 days  
 Semester 2= 86 days  
 77,190 Minutes

- School Closed
- Staff Development
- STAAR Testing
- Early Release
- NO School: Bad Weather Day (Used if Needed)
- New Teachers
- Returning Teachers

# Dress Code, Royse City Campus

## **Student's hair must be a natural hair color!**

**For themed dress days (e.g., Dr. Seuss Week, Red Ribbon Week) you may use dye that washes out or wigs, but other than those days there are no exceptions.**

### **Monday – Formal Uniform**

- PTAA Navy Sweater Vest [Can be purchased in Panther's Den on campus.]
- White Oxford (Button-up) Shirt
- Tie (Green, Navy, & Gold Plaid) [Can be purchased in Panther's Den on campus.]
- Navy, Khaki, or Black Pants (NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants.)
- Navy, Khaki, or Black Skirt (no shorter than 3 inches above the knee)
- Green, Navy, & Gold Plaid Pleated Skirt or Jumper

### **Tuesday-Thursday – Standard Uniform**

- Solid Navy, Green, or Red Polo Shirt
- Navy, Khaki, or Black Pants (NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants.)
- Navy, Khaki, or Black Skirt or Jumper (no shorter than 3 inches above the knee)
- Navy, Khaki, or Black Shorts (no shorter than 3 inches above the knee, NO Sport/Gym Shorts)

### **Friday – PTAA Spirit Day**

- PTAA School Spirit T-Shirts [Can be purchased in Panther's Den on campus.]
- Solid Navy, Green, or Red Polo Shirt
- Jeans, Shorts, or Skirt (no shorter than 3 inches above the knee, NO Rips, NO holes, NO sagging, NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants, NO Sport/Gym Shorts, & NO Cut Offs.)

### **Free Dress (\$1)**

- Tops – (NO mesh, NO Crop Tops, NO Tank Tops, or Tops with Spaghetti Straps)
- Bottoms - Jeans, Shorts, or Skirt (no shorter than 3 inches above the knee, NO Rips, NO holes, NO sagging, NO Cargo, Leggings, Jeggings, or Stretchy/Sweat Pants, NO Sport/Gym Shorts, & NO Cut Offs.)

### **Outer Wear**

- Prefer Official PTAA Black Fleece Zip-Up Jacket or PTAA Pullover Sweatshirt (NO HOODIES!) [Can be purchased in Panther's Den on campus.]
- Solid Color Sweater, Zip-Up Jacket, or Sweatshirt (NO Logos or Designs, NO HOODIES!)

**A hoodie is a pullover sweatshirt with a hood attached. These will not be allowed, no exceptions!**

**Zip-up jackets with hoods are acceptable but if your student has the hood on their head they will be told to remove it.**

## **2023-2024 Royse City Elementary, Drop Off/Pick Up**

Classes begin at 7:50am sharp. You will be counted late at 7:55am. We understand that things happen, however be mindful of your student's class and teacher in starting the day. Please see our attendance guidelines in the student handbook (the handbook can be found on our campus website under Family Resources).

### **Drop Off**

Our doors open for breakfast at 7:15am. We have teachers who will help students out of the car and into the building safely.

The doors close at 7:55. After they close you will have to come inside to sign them in.

Please do not park your car in the drop off line. If you need to speak to the office or your student's teacher, please park in the parking lot and walk in.

### **Pick Up**

Parents should remain in the car as each student will be called when you arrive for dismissal. This is for the safety of you and all the students. If you must come in we ask that you do not park in the pick-up line, find a parking spot. The HANDICAP area is not for parking unless you are handicap. It is the law and you could get a ticket. Please have your Car Tags/ Piece of Paper with your student's name and teacher on it visible to aid in the pick-up process. We ask you post it on the side window or rear view mirror in order to read it. This will help the process to go smoother and faster. Please refrain from holding a conversation with teachers, this will back up our lines and it is dangerous to have cars sitting on FM 548. If you need to speak to your student's teacher, please make an appointment. That information was given to you at Meet the Teacher night. If you did not make it to Meet the Teacher night, send your student's teacher an email.

This year we will have color coded dismissal times. This will be marked on your Car Tag which you will receive at Meet the Teacher Night. This is so if you are parked, waiting for your student's dismissal we can let you know that your pick up time is active. We will display a colored paper, that matches your students tag color, so you know that you can pull up.

If you arrive before your dismissal time you will be directed to park in our waiting line that is along the dirt road, at the at the base of the pick-up line. A volunteer or staff member will direct you on when you can pull forward for your pick-up time

### **Dismissal Times**

**Green, Kindergarten – 3:15pm**

**Blue, 1<sup>st</sup> Grade – 3:25pm**

**Yellow, 2<sup>nd</sup> Grade – 3:35pm**

NOTE: If you have more than one student that needs to be picked up, please arrive at the latest dismissal time (ex. If you have a Kindergartener and a 2nd Grader arrive at 3:35 instead of 3:15).

If you need to pick your student up early, please call the office at (469) 707-3505, letting us know you are on your way. We will try to have your student ready. You will need to come in and sign them out if you are going to be early. Students are not allowed to just walk out the door.



Parents/Guardians,

**Pioneer Technology & Arts Academy** is excited to offer **MySchoolBucks®**! This online payment service provides a quick and easy way to add money to your student's meal account using a credit/debit card or electronic check. You can also use this convenient online payment service to purchase school uniforms.

You can also view recent purchases, check balances, and set-up low balance alerts for **FREE!**

**MySchoolBucks® provides:**

- **Convenience** – Available **24/7 on the web** or through their **mobile app** for your smartphone
- **Efficiency** – Make payments for all your students, even if they attend different schools within the district. Eliminate the need for your students to take money to school.
- **Control** – Set low balance alerts, view account activity, recurring/automatic payments & more!
- **Flexibility** – Make payments using credit/debit cards and electronic checks.
- **Security** - MySchoolBucks® adheres to the highest security standards, including PCI and CISP

**Enrollment is easy!**

1. Go to [www.myschoolbucks.com](http://www.myschoolbucks.com) and register for a free account.
2. Add your students using their school name and birthdate (or Student ID which is also their lunch PIN)
3. Make a payment to your student's accounts with your credit/debit cards or electronic check. A program fee may apply. You will have the opportunity to review any fees and cancel if you choose, before you are charged.

If you have any questions, contact MySchoolBucks® directly:

- Email [support@myschoolbucks.com](mailto:support@myschoolbucks.com)
- Call 1-855-832-5226
- Visit [www.myschoolbucks.com](http://www.myschoolbucks.com) and click on Help

Thank you,

**Campus Administration**





## Royse City Elementary, Sugar Free Policy

At PTAA Royse City, we recognize the importance of wellness and good nutrition in the overall health of our students. That is why our campus is a sugar free campus. It has been found that not having sugar during the school day improves:

- Student Behavior
- Test Scores
- Student Health
- Etc.

If a student has anything with sugar in it, it will be send home with them.

If you are looking for ideas on what to pack for snacks; we have attached a list of recommended snacks, that also meet our Nut Free Policy, below.

Flavored Rice Cakes	Ants on a Log (Celery with Cream Cheese & Raisins)	Crackers (Ritz Crackers, Saltines, Whole Wheat, etc.)
Fresh Fruit	Lean Cuts of Turkey, Ham, or Pepperoni	Sugar Free Jello Cups
Applesauce	Non-fat Cottage Cheese (Try Adding Fruit)	Sugar Free Pudding Cups
Carrots and Dip	Pita Bread with Lean Sliced Meat & Cheese	Naturally Sweetened Dry Cereal
Whole Grain Fig Newtons	Bagels with Cream Cheese Spread or Other Spread	Breads made with Fruit or Veggies (Banana, Pumpkin, Zucchini, etc.)
Baked Whole Grain Goldfish	Pretzels with Dip (Cheese, Ranch, etc.)	Kabobs (made with a combo of Cheese, Fruit, Veggies, & Lunch Meat)
Bananas	Breadsticks with Marinara or Cheese Sauce	Raisins
Rice Cakes	Vegetables	Pumpkin or Sunflower Seeds
Edamame	Cheese (String Cheese, Cheese Slices, etc.)	Yogurt
Cheese Crackers	Tortilla Chips with Dip or Salsa	Hard Boiled Eggs
Quesadillas	Veggie Chips	Popcorn
Chex Mix	Whole Grain Bread with Fruit Spread	Dried Fruit
Fruit Leather	Gelatin with Canned or Fresh Fruit	Fortune Cookies

We know there will be questions concerning birthday parties. At PTAA we recognize that birthdays are a special day for our students. In order to ensure minimum disruption to academics we will do our parties at 2:00pm. Please run everything through your student's teacher. We want to ensure that the parties try to adhere to our Sugar/Nut Free policies. If you insist on bringing anything with sugar in it for a birthday it will be packaged and sent home. **We will not allow it to be eaten at school.**

If you have any questions regarding the school's classroom/birthday celebrations, please talk with principal.



## Royse City Elementary, Nut Free Policy

Pioneer Technology & Arts Academy recognizes that peanut and tree nut allergies present a health and safety hazard, which can have serious consequences for those who have such allergy. In order to protect those students, staff, and visitors of the school from an environment that may be harmful due to such allergy, PTAA prohibits any products containing peanuts/nuts or peanut/nut oil by students, staff, or visitors.

Examples of product PTAA does not allow:

- Peanut Butter
- Almond Butter
- Hazelnut Spread (Nutella)

To reduce the chance of this occurring, we are asking that you do not send any nut products to school when providing your child's lunch or class snack. We realize this request poses an inconvenience for you; however, we wish to express sincere appreciation for your support and understanding of this potentially life-threatening allergy.

This policy is in effect 24 hours a day, seven days a week, and will apply to anyone present in the building for any activity. We appreciate your support of these policies and procedures.

Please contact the School Principal or Office Admin if you have any questions or concerns.

Some alternates to peanut or tree nuts:

- Sun Butter
- Wow Butter



# 23-24 School Meals

Breakfast will cost \$3, Lunch will cost \$4, & for Milk Only it will cost \$.50.

In the paperwork packet you received there is an application to apply for Free/Reduced Meals. You only need to fill out one per household. If you qualify for reduced meals, Breakfast will cost \$.30, Lunch will cost \$.40, & for Milk Only it will cost \$.50.

**All school lunches must be ordered by 8:30am.** If your student arrives after that you will need to have provided a lunch from home or have contacted your student's teacher or the office to let them know your student will need a lunch. If your student doesn't have their name down for ordering a lunch, we will not have one for them.

If your student is not supposed to be ordering school meals, please let your student's teacher or the office know. If your student orders a meal they will be charged for it. We are not allowed to deny a student that orders a meal without parent permission.

We encourage you to sign up for MySchoolBucks! It is the easiest way to add money to your student's meal account.